

We are hiring.

Job title:	Financial Manager
Department:	Finance
Reporting to:	**General Manager**
Location:	George
Closing date for applications:	14 June 2024

About PG Bison

We strive to build on an already sound reputation and become a leader in the decorative wood panel industry. Our reputation for excellence, together with an innovative and constantly evolving environment has helped PG Bison become one of the largest manufacturers of particleboard, medium density fibreboard and decorative wood-based panel products in the southern hemisphere.

Our vision to inspire and enable beautiful living spaces, where people experience wonderful moments and create lasting memories, drives us to constantly identify global trends and localise them for the markets we serve. These include countertops and cabinets, built-in cupboards, shelving and desking, for your kitchen, living and workspaces.

Our timber is locally, responsibly, and sustainably sourced and our wood-based products are proudly manufactured in South Africa. PG Bison products are sold both locally and internationally.

We put people first, celebrate diversity, drive innovation, and do good in the communities where we work. We are committed to bringing passion and customer focus to the markets we serve.

Main functions will include but is not limited to:

- Manage and oversee the daily operations of the finance department, including accounts payable/receivable, general ledger, and financial reporting.
- Prepare and present monthly, quarterly, and annual financial reports, ensuring accuracy and compliance with relevant regulations.
- Develop and implement financial strategies to optimize the company's financial performance and strategic position.
- Monthly reporting to head office, including forex, board reports, capital WIP listing, property listing.
- Prepare annual financial statements, audit files and ad hoc financial reports.
- Monthly Payroll review, oversight, and submission of SARS returns.
- Prepare, analysing, interpreting & presenting of management statements.
- Supervise, direct, and review the work of the accounting staff.
- Calculations and Completion of Provisional and Income Tax Returns, E-filing Administration, submitting supporting documents.

Minimum qualifications and experience:

- B Com degree (Chartered Accountant)
- 5-10 years experience

Recommended skills, knowledge, and qualities:

- Practical hands-on accounting knowledge.
- Knowledge of forestry/ timber manufacturing industry an advantage.
- Good communication skills and the ability to motivate staff.
- Proficient skills in MS Office in particular Excel.
- Add value to the business and able to operate under pressure.

Contact Person

Interested persons to email their CV to Chanelle Mei.
Email: cmei@pgbison.co.za